



GREATER KENNEDY PLAZA

PUBLIC SQUARE DAY Registration

Every second Tuesday of the month, June - October
11:30am – 1:30pm

Please join us for our monthly Public Square Day on the sidewalk along Burnside Park for a great opportunity to reach out to your community – free of charge! Featuring performances by local community groups, we encourage non-profits of all kinds to present their missions with an interactive approach and recruit volunteers in this fun, urban setting.

Please register for as many dates as desired. If your organization intends to sell any merchandise, please contact the state for necessary permits and licenses and post them when on-site.

➤ This form allows you to type in your information using Adobe Reader. Please print document, sign and mail. Or you may fax your application to 401.331.5588.

APPLICANT INFORMATION

ORGANIZATION NAME:

CONTACT NAME:

ADDRESS:

CITY:

STATE:

ZIP:

PHONE NUMBER:

EMAIL ADDRESS:

WEBSITE:

FEDERAL ID NUMBER:

DESCRIPTION OF BOOTH ACTIVITY

PREFERRED DATES please check as many dates as desired.

Tuesdays, 11:30am – 1:30pm:

JUNE 8

JULY 13

AUG. 10

SEPT. 14

OCT. 12

Does your organization have a performance, exhibition, presentation, or lecture you would like considered for the Community Stage at Public Square Day?

Yes No

If yes, please describe: _____

Greater Kennedy Plaza | Public Square Day

TERMS AND CONDITIONS

- 1) Due to increased security measures NEVER leave your vehicle unattended at any time while within the venue 'footprint'. Unattended vehicles within the "footprint" 1 hour prior to opening of event are subject to citation and towing at the owner's expense. Do not leave backpacks, packages, boxes, bags or any other Items unattended outside your booth at ANY time.
- 2) Organizations are required to be set up on Tuesdays by 11 am. It is the responsibility of each organization to bring any necessary tables / tent / chairs.
- 3) The sale of and/or consumption of alcoholic beverages of any kind is strictly prohibited.
- 4) Organizations must provide trash receptacles for waste generated by their booth and remove all operational waste from the premises upon departure. IMPROPER TRASH DISPOSAL IS GROUNDS FOR EXCLUSION FROM PARTICIPATION IN FUTURE EVENTS.
- 5) All booth locations will be assigned on the event day upon arrival. When arriving at Kennedy Plaza, you may pull over to the left lane of Washington Street by Burnside Park and keep your hazard lights on while you unload. A Kennedy Plaza programs person will be on site between 11am-11:30am to guard belongings while you find a place to park.

ACKNOWLEDGEMENT OF TERMS

I hereby warrant and confirm that the above information is, to the best of my knowledge, true and correct, and further certify that I have read all of the information provided in this application and agree with the Terms & Conditions provided. Submission of this application does not guarantee a space. It is agreed and understood that the completion of this application shall not be binding either to the proposed ORGANIZATION or to THE CITY OF PROVIDENCE, until accepted in writing by THE CITY OF PROVIDENCE.

Signature _____ Title _____

Date _____

REGISTRATION SUBMISSION

Please return both pages of your completed application to:

Deb Dormody | Bank of America City Center | 2 Kennedy Plaza | Providence RI 02903
401.331.5544 ext. 5 | fax 401.331.5588 | deb@kennedyplaza.org